

PAVILION USER GUIDE

FOR GUESTS

LA SITTELLE et L'HERMINE



Welcome to the La Sittelle and Hermine pavilions on the “Auvergne laboratoire vivant”, a building science research project aimed at improving the conditions for the design and construction of eco-efficient envelopes.

This guide has been produced to make your life easier during your stay. However, at any time, you can contact me by text or phone at 418-569-8086.

You will find in this document the description of the premises, a reminder of the regulations and in the appendix technical information on the Auvergne living laboratory research project (coming soon).

I hope that your stay will meet your expectations.

Richard Trempe

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SERVICES AND EQUIPMENT AVAILABLE ON SITE

<p>Swimming by the river Belvedere Cycle path (“Green” trail at 4 km) Secure storage for skis (coming soon) Outdoor fireplace and BBQ (in season)</p>	<p>Hiking trails Snowshoe trails Water sports: kayaking on the river Electric charge station for car</p>
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Use the marked trails shown on the site map for forest walks, snowshoeing and river access. The site is mostly a recognized wetland, rich in plant and animal species. We invite you to behave respectfully towards the environment in order to preserve the fauna, flora and ecosystems.

Access to the river (dock, swimming, kayaking) is possible **from 07:00 to 19:00 (June/July/August) and 18:00 (September)**. Kayaks are available to you (book to check availability). You are responsible for ensuring your own safety and the safety of boating conditions. The river is suitable for swimming. Activities on the river should only be done when the water is calm and the current is very weak or non-existent. It is your responsibility to ensure everyone's safety. See additional indications for kayaking and swimming, later in this guide.

Snowshoeing on the site will be done on marked trails in order to respect the beauty of the place and preserve the routes. We invite you to bring your own equipment.

NUMBER OF OCCUPANTS AND GENERAL INFORMATION

Unless otherwise agreed, the maximum number of occupants is 6 people. At all times, the maximum capacity both outside (family dinner, outdoor fire) and inside is 10 people, including tenants and their guests.

Arrival time: 4:00 p.m. - Departure time: 11:00 a.m.

Noise reduced to a minimum between 10 p.m. and 8 a.m. - Non-smoking pavilion - pets prohibited

Richard (host)	418 569-8086
Hydro-Québec Info-pannes - Energy Dept -	1 800 790-2424
Incendies Ste-Christine d’Auvergne (St-Basile) – Fire dept -	911 418 329-2204 poste 928
Municipalité de Ste-Christine :	418 329-3304

Nearest Grocery « Marché Bherer »	584 rue Principale, St-Léonard de Portneuf – 10 min
Pharmacie Jean Coutu – Drugstore-	212 avenue St-Jacques, St-Raymond – 15 min -
Main Grocery “Metro”	333 Côte Joyeuse, St-Raymond - 15 min -
CSSS de Portneuf (St-Raymond’s Hospital)	700 rue St-Cyrille, St-Raymond – 15 min -

NETWORK & PHONE

	La Sittelle	L'Hermine
Wifi	Network : TELUSFB31	Network : TELUS1D6E
	Password : FBV8u2eU6Aus	password : 5f96vXZ87afn
Téléphone	(418)329-5072	(418)329-5071

GAMES AND TOYS

Board games are placed in the dining room storage. In the secondary bedroom, children's toys and books are also available. The deer trinkets on the window sills attract children... let them play as they want even if they break them a little... I have a spare!

On request, a playpen (crib) and baby chair is available.

TABLEWARE FOR YOUNG CHILDREN

Plastic dishes and utensils are available for young children. They will be found in a white fabric bag at the top of the storage over de fridge (stove and fridge side).

LAUNDRY

Washer:

- Pour the detergent into the bottom of the tank.
- Pour the fabric softener (if used) into the central pivot, first removing the cover.
- Place the clothes; do not place them in a circular fashion around the pivot but in small heaps.
- Set to the Quick wash, Wash temp Cold and Water level low or med cycle (depending on the load).
- Activate on Start.
- If the clothes are unbalanced, the appliance will stop and the lid will be blocked for at least 6 minutes. Never force the lid.
- After stirring, always leave the lid in the open position.

Dryer:

- Choose the 30min or 60min cycle.
- Choose Dry temp Normal .
- Activate on Start .
- Empty the lint filter after each use.

DISHWASHER

- *Turbo express function* on the left and *Energy saver* on the right.

Be sure to rinse all items thoroughly before placing them in the dishwasher.

SMART TV

Television is available and connected wifi at all times. At the start, do not forget to disconnect from the networks you have used.

WOOD FIREPLACE

The indoor fireplace can be used between September 1 and June 1 (not in summer). The fireplace must be used with caution, avoiding overloading the hearth. Remain vigilant at all times. The fireplace door must be kept closed except when lighting. Follow the instructions for using the fireplace.

The fireplace is offered for pleasure and at no time must it be overloaded with wood capacity for a combustion of several hours. Place 2 or 3 logs at most.

A flame lighter is placed in the utensil drawer and, if necessary, the detailed instructions for the fireplace are placed in the cabinet under the television. Wooden matches are also available

Switching on:

- It is not necessary to open a window to start the fire.
- Make sure that the ventilation flap (tab under the door) is completely open (left position).
- Insert balls of paper and a few pieces of kindling and light the fire.
- Keep the position of the open door until the fire is really active.
- Add one or two logs (maximum), wait until the fire is well started and close/bar the door.
- When the intensity of the fire is high enough, you can (it is not necessary) gradually close the damper (to the right) to optimize combustion.

Never operate an exhaust device (dryer or kitchen exhaust) at the same time as the fireplace, as there will be a return of air and smoke.

Indoor wood storage:

The wood used is part of the bio-sourced component of the project: it is softwood and other types recovered on the site. As a result, several pieces contain organisms, fungi and insects... which thaw! Do not store wood inside other than logs that will be used most. Even frozen, dry wood can be directly placed in a fire in good activity.

Purchase of logs:

A pre-determined quantity of logs (24inx24in/ 30-40 logs / 1/8th cord) is available on the veranda upon arrival. If necessary, the same quantity can be provided during the stay, at the rate of \$20 (request to be made with the host).

Kindling wood:

A quantity of kindling is available on arrival. Notify to the host if additional quantity is needed.

WATER

The water comes from underground springs through a deep artesian well. Depending on the season, the water may give off a faint odor and a tannin-like color (residual color of the leaves, typical of drilled wells in forests). **To this end, a pure and clear water station, naturally treated and drinkable at all times, has been installed in the kitchen (small tap to the left of the sink).**

Do not put any items in the cupboards under the kitchen sink, assigned to water treatment.

In the event of a power failure, there is no water; a container of drinking water on place (ask to the host).

HEATING

The heating of the spaces is provided (winter) by a radiant slab whose temperature is established at 20-21°C. Upstairs, the thermostats have been set at 17-18°C because the air on the floor is also conditioned by the heating slab on the ground floor. However, the upstairs thermostats can be adjusted up or down, depending on the desired comfort level.

AMBIENT AIR CONDITIONING

An efficient recovery exchanger ensures adequate air renewal without opening the windows (in winter). The indicator wall board is near the WC on the ground floor. Do not change the instructions, except in the presence of excessive humidity due to use. In this case, press the button rising a propeller and increase the level to 5 temporarily.

In bathrooms, press the 20 min or 40 min button when using the toilet, bath or shower. It is imperative to operate the air exchanger in the bathroom upstairs, when in use.

EMERGENCY TELEPHONE

A phone outlet (land line) is available at the entrance. A telephone, in case of emergency, is stored in the kitchen (high end cabinet). Simply plug the device into the socket to the left of the entrance.

OUTDOOR FIREPLACE

An outdoor fireplace is available from May to October. The wood is located either in the veranda or at the main entrance of the pavilion. A predetermined quantity of logs (24inx24 / 30-40 logs / 1/8th cord) is available. If necessary, the same quantity can be provided during the stay, at the rate of \$20 (request to be made with the host).

Use the spark arrester at all times and burn no more than two logs at a time. When you leave the fireplace, water with a garden hose if consumption is not complete. To find out if it is allowed to make outdoor fires: <https://sopfeu.qc.ca/>

RIVER EDGE ACCESS

Access is located at the end of "rue Paquet" (street), about a 5-minute walk from the pavilion. A pleasure dock is at your disposal (early June to September). You can swim in the river, the depth of which varies from 4ft to 15ft around the dock. Wearing a life jackets is required (available near the wharf). Any minor must be accompanied by an adult.

KAYAK

The river is navigable for 4 km, between Panet Falls (upstream) and a hydroelectric dam downstream. To use the kayak, there must be no observable current on the river, because you must leave and return to the starting point. Kayaks (adults and children) and life jackets are available near the river. A \$20 refundable security deposit to obtain the key is required, along with risk waiver form duly completed and submitted. The form is available on the kitchen table in the lodge, at the beginning of the Guest Guide, in the pocket.

Read item 19 of the regulations and directives carefully all at the end of this guide.

PARKING AREA

A parking area (2 cars) is provided near each pavilion. During the snow removal period, specific instructions will be provided to you, if applicable, to ensure the snow removal of common and individual areas.

CAR ELECTRICAL CHARGING STATION

Located to the right of the driveway, near the shed, for both pavilions.

WASTE AND DOMESTIC RECOVERY

Domestic waste (kitchen and bathroom) to be deposited during and at the end of the stay in the black outdoor container (near the house) assigned to the pavilion waste (large black bags).

Items of recovery (bag in the cupboard at the end of the Island) to deposit during and at the end of the stay) in the black container outside (near the house) assigned to the recovery (large transparent bag).

Unless the large exterior black containers are filled, you do not have to go and deposit your waste in the large bins at the entrance to the site, this will be done after your departure.

Note: Sanitary napkins, tampons and applicators should never be flushed down the toilet.

CHECK OUT

- Upon departure, the deposit of bedding, towels and other items in the bath is appreciated. **DO NOT WASH OR SOAK THESE ITEMS** yourself. We will have to clean everything again according to our procedure anyway.

- Do not leave any food in the storage or the fridge.

- Wash and put away all the dishes used.
- Pick up all trash and recycling.
- Clean the BBQ.
- Turn off all the lights and lock the door.

WHAT IS WHERE ???	
BEDDING AND CARE	
Additional covers	Master bedroom
Sheets for living room sofa bed	storage secondary bedroom
Sheets for second floor futon	storage secondary bedroom
Extra pillows	Master bedroom
Additional towels	Bathroom upstairs, under washbasin None of the towels in the bedding should be used outside. Towels for outdoor use are not provided.
KITCHEN AND LIVING	
Children's tableware	Kitchen, top of cabinets
Kitchen cleaning items	Kitchen, microwave drawer
Electric kettle	Kitchen upper right cabinet
Barrel for recovery	Kitchen, storage, extremity of cabinet
Kitchen mixer	Upper right cabinet
Instructions for use Fireplace	Cabinet under television
Tablecloths and placemats	Dining room, storage
Electric fondue stove	Kitchen, above fridge
UTILITY	
First aid	Kitchen, top of the high cabinet – extremity of cabinet -
Broom and dustpan	Behind the bathroom door on the ground floor
Child safety gate	Secondary bedroom, behind the futon
Emergency flashlight	Kitchen, top of the high cabinet – extremity of cabinet -
Kitchen mini-sweeper (in 2 pieces, to be assembled)	Kitchen, top of the high cabinet – extremity of cabinet -
Instructions for use Kitchen appliances	Kitchen, top of the high cabinet – extremity of cabinet -
Kleenex and toilet paper	Bathroom upstairs, under washbasin
Replacement batteries	Kitchen, top of the high cabinet – extremity of cabinet -
Electrical extension	Kitchen, top of the high cabinet – extremity of cabinet -
Outdoor garbage bags Kitchen	Kitchen, top of the high cabinet – extremity of cabinet -
Recycling bags Kitchen	Kitchen, top of the high cabinet – extremity of cabinet -
Kitchen trash bags Kitchen	drawer under the microwave or drawer on the stove side
Hairdryer	Bathroom upstairs, under washbasin
LAUNDRY	
Iron and board under washbasin	Ground floor WC
Laundry detergent	Ground floor WC, under washbasin

DEFECTIVE APPLIANCES, BATTERIES OR BULBS

We regularly check the operation of appliances and lighting. However, equipment operation may be compromised by a burnt out bulb or weak batteries. **Please let us know** and we will quickly do whatever is necessary to correct it.

RESEARCH PROJECT – DATA LOGGERS

Data loggers are placed in wall sockets (ground floor bathroom, behind futon in the secondary bedroom and on the ceiling of the master bedroom (La Sittelle). Do not touch the equipment, they take continuous temperature readings in the walls exteriors, for scientific research purposes "Auvergne laboratoire vivant".

REGULATIONS AND GUIDELINES

This information is part either of the information contained under the heading "regulations" on the Airbnb platform or of the rental contract (other platforms)

Occupation

- 1 The minimum age to rent the establishment is 25 years old.
- 2 The maximum number of occupants is 4 adults or a family that can include 6 people.
- 3 The number of people authorized per accommodation unit indicated in the agreement cannot be exceeded at any time.
- 4 At all times, the maximum capacity both outside (family dinner, outdoor fire) and inside is 10 people, including tenants and their guests
- 5 The Tenant may not assign his rights under the rental agreement or sublet the building.

Security deposit, breakage and damage

- 6 The Tenant must notify the owner of any breakage or damage caused during his stay. The Tenant is liable for material damage occurring in or on the rented building, including the land and outdoor equipment, during the rental period, for any reason whatsoever, except for damage resulting from construction defects, defects maintenance, natural and technological disasters, and any damage normally covered by the home insurance policy.
- 7 The Tenant undertakes to hold the owner harmless from any claim presented by anyone resulting from the damage for which he is responsible.
- 8 Defects noted by the owner during the rental period must be reported immediately.
- 9 Tenant is responsible for the actions of any other person on the rented premises.

Use of premises

- 10 The Tenant undertakes to respect the rented premises and to return them to the same condition as on arrival.
- 11 The Tenant undertakes to use only the rented premises and to respect the spaces of neighbors and residents of the area.
- 12 Smoking is prohibited in the unit and on the site, with the exception of an area provided for this purpose at the end of the driveway towards the shed. The consumption of alcohol is permitted within the limits of the lodge and its adjoining land. Drug use is prohibited on site.

13 Pets are not allowed.

14 The Tenant agrees to respect reasonable rules of conduct and not to disturb neighbors and residents of the area. The Tenant must keep to a reasonable noise level, both inside and outside the unit. After 10:00 p.m. and before 8:00 a.m., noise should be kept to a minimum.

15 Water comes from deep underground sources and may, depending on the season, emit a faint odour and a tint related to tannin (residual color of leaves, typical of wells in the forest, not altering potability). A pure and naturally filtered water station is also installed in the kitchen, for the well-being of tenants.

VTT, snowmobiles and other recreational vehicles on site

16 It is not permitted to bring on site and use an VTT, snowmobile, motorcycle or any other vehicle of this type. It is forbidden to install a tent or trailer on the site.

Rental stay 2 weeks and more

17 For a rental of more than two weeks, rental fees include housekeeping and change of bedding every two weeks, day and time to be confirmed by the landlord upon arrival. For 3 hours, tenants are invited to attend to occupations outside the pavilion.

Late check out

18 If the day of check out, the Tenant does not leave the premises at the time mentioned (provided for in the contract), additional costs of \$75/hr may apply, unless prior agreement with the owner.

Kayak usage considerations, terms and conditions of use

19 The following text refers to all activities around and on the Sainte-Anne River, including kayaking, for all persons accommodated in the "La Sittelle" and "L'Hermine" pavilions.

"Tenant" means the person who paid for accommodation as well as each member of his immediate family or friends who are also accommodated. **No guest of the tenant has the right to use the kayaks /** "The owner" means Zetco Inc. owner of the premises.

Booking at the "La Sittelle" or "L'Hermine" pavilions constitutes an **agreement to strictly follow the indications below and to accept the terms of the said indications**. This text binds all legal heirs and successors.

1. The tenant has decided to get involved in a physical activity in kayaking and as with any physical activity, there is a risk of injury. The tenant certifies that his physical condition allows him to do the activity safely having never had heart problems;
2. The tenant undertakes not to be under the influence of drugs or alcohol;
3. The tenant recognizes that kayaking in the river requires knowledge and skills that he masters. He participates in the activity voluntarily and certifies that he understands all the risks associated with kayaking;
4. The tenant agrees to use the kayak only when the current is weak enough to navigate in the opposite direction without any effort (to the left from the dock), and return easily and at all times to the starting point;

5. The tenant is advised that the owner has no knowledge or skills for kayaking, and that he will not give any advice in any way in this regard;
6. The tenant agrees to wear at all times a life jacket, made available on site or otherwise to ask the owner;
7. The tenant agrees to practice the kayak activity with at least one other person at all times, to never be alone on the water;
8. The tenant agrees that no minor under his responsibility has access to the river or kayak without being accompanied by an adult;
9. The renter accepts all risks inherent in the activity and releases the owner from any claim for injury, death, property damage or theft, loss, or other liability of any kind arising directly or indirectly from the use of kayak.
10. The tenant must inspect the good condition of the kayak before using it and must immediately notify the owner of any breakage found and not use it, failing which the breakage may be claimed.
11. The lessee must return the kayaks to the place where they are deposited, i.e. before the descent to the dock.

Swimming considerations

20. The water is deep near the dock. Accordingly, the use of a lifejacket is mandatory. **No minors should be left near the dock or for swimming without an adult.**
